

Draft of UUC Partial Opening

Keep track of trends by checking on-line resources to see if cases reported in Montgomery County are increasing or decreasing (<https://www.vdh.virginia.gov/coronavirus/>). The executive board should consider closing building to small groups if there is an upward trend over 7 days.

- Begin date: August 13

- Limit use to Elarth

Bathrooms -- one person at a time, wipe off faucets and handles with sanitizing wipe--no need for toilet lids, but keep the fan running 15 minutes after each use before another person uses the toilet.

Kitchen--(Off-limits)

Maximum # of people in small group: 10 in Elarth

- Must be spread out at least 6 feet apart, and wear masks at all times in building (if need to get a drink or a snack must do so away from group)

- Must bring your own mask and wear, covering nose and mouth

- Put tape X's on the floor showing distance required

- Hand sanitizer at entry door -- accessible entrance and downstairs door

- Hand sanitize upon entering the building

- Wash hands after using the bathroom and as needed, avoid touching face.

- If groups meet in person, then they need to have a Zoom link for those who don't feel able to attend in person so all can participate. One person in the group would need to have a laptop and feel comfortable setting up the Zoom. (need to use webcam so that participants can be seen)

- Group must provide one laptop to use for Zoom if any of the participants cannot attend in person.

- Keep large TV set up in Elarth. (instructions on how to connect--YouTube video on how to do it. Webcam set up)

- Limit gathering time to 1 hr

- No food sharing or potluck

- Clean / wipe down with disinfectant following any meeting: door handles, chairs, thermostats, bathroom sinks, anything that was touched.

- Groups need to schedule with Lisa and must be 1 hr gap between groups (no overlap of groups coming and going)

- One person in the group must be identified to ensure that all of the requirements are met (including wiping down surfaces)

- Groups can be UUC committees/groups or outside groups who typically use our space.

- Rules on thermostat/AC use: if they touch the thermostat, they must wipe it down with a sanitizing wipe. The blower fan should be set to run constantly (during the meeting time). (Sanitizing wipes should be available)

- What happens if we learn someone in the building with a group tests positive shortly after being in the building?

- must notify administrator or minister
- identify and notify all participants who were in the meeting
- deep cleaning (the room or rooms where the person was)
- close building again for 2 days
- anyone who was in contact with the person who has tested positive will need to self-isolate for 14

days before returning to our building

Outdoor space guidelines:

- Reserve space with Lisa
- Maintain social distancing
- Wearing masks encouraged
- 10 people