

## Approved Driver Policy

A minimum of two LFD approved adult volunteers (age 21 or older) must chaperone all offsite officially scheduled events. At least one volunteer must be a primary volunteer with the group traveling offsite (i.e. YRUU advisor for YRUU events; MSYG advisor for MSYG events; RE Teacher for RE events).

Any person planning to drive youth to an offsite event must be an Approved Driver. Approved Drivers are required to:

- Complete a Volunteer Application
- Submit to a background check
- Submit to a reference check
- Complete a Driver Information form
- Show proof of a valid driver's license, and proof of current insurance covering injury and loss of life in their vehicle and other involved vehicles should there be an accident
- Have a good driving record

The minimum adult-to-youth ratio will be no less than 1:7.

Before embarking on any trip outside the New River Valley, the LFD group will develop a travel plan that will include route, waypoints, and a plan for staying in touch.

If the group size requires only one vehicle, two approved adults must travel in that vehicle. If the trip requires two or more vehicles, only one Approved Driver (serving as the driver) is required in the vehicle, up to a maximum of 7 youth per one adult driver, as long as vehicles have come to agreement about how to stay in touch. If two or more vehicles are not traveling together in communication, but are instead traveling essentially on their own, two approved adults must travel in each vehicle.

Ten or fifteen passenger vehicles require two approved adults to travel in the vehicle, one of which must be an Approved Driver (serving as the driver). For trips longer than 5 hours or 350 miles away, both adults must be Approved Drivers, so that no single driver will have to drive for too many hours before getting a break.

When two drivers are required per car and an approved adult volunteer who is not an Approved Driver is used as the second adult, the second adult in a car may be the parent of another child in the car, but may not be the other parent of the driver's child. The second adult may also be an LFD volunteer who has a current background check on file. When youth are carpooling to the event location, transportation will be a personal decision between parents and not subject to LFD Policies.