

## UUC Timeline Calendar for Fiscal Year 2022-23

At this time, some events are in person, some via Zoom, and some dual-platform

| Date   | Event                                  |
|--|--|
|  |  |
| <b>Common to all months</b>                              |  |
| All Mondays  | Men's Breakfast and Women's Breakfast  |
| 2 <sup>nd</sup> Mondays                                  | Parent Bereavement Support Group       |
| 3 <sup>rd</sup> Mondays                                  | Mental health peer support group       |
| All Tuesdays   | Meditation, UUYA's                     |
| 1 <sup>st</sup> & 3 <sup>rd</sup> Tuesdays               | Sages                                  |
| 2 <sup>nd</sup> Tuesdays                                 | Caregiver's support group              |
| All Wednesdays   | Conversation on Our Faith, Yoga        |
| Wednesdays, August – June                                | Choir Rehearsal                        |
| 2 <sup>nd</sup> Thursdays                                | Board Meeting                          |
| 1 <sup>st</sup> Thursdays & 3 <sup>rd</sup> Saturdays    | Transgender Support Group, Piecemakers |
| All Friday's   | Women's Lunch                          |
| 1 <sup>st</sup> Friday                                   | Social Justice Movie                   |
| Last Friday  | Family Movie Night                     |
| 1 <sup>st</sup> & 3 <sup>rd</sup> Sundays September -May | Sunday Circle                          |
| Most Sundays, September – May                            | RE, YRUU                               |
| 2 <sup>nd</sup> and 4 <sup>th</sup> Sundays              | Anti-racism Group                      |
| 3 <sup>rd</sup> Sundays                                  | Get-to-Know UUC                        |
| Date near full moon                                      | Earth Spirit Sisters full moon ritual  |
|  |  |
| <b>July</b>  |  |
| July 1   | Fiscal year begins                     |
| July 21  | Newsletter deadline                    |
|  |  |
|  |  |
| <b>August</b>  |  |
| August   | Close books on 2021-22 fiscal year     |
| August 25  | Newsletter deadline                    |
| August 27  | Board retreat                          |
| August 20  | Children's RE Fall Teacher Training    |
| August   | Water Service / Ingathering            |
|  |  |
|  |  |
| <b>September</b>   |  |
| Early September  | Sign up for Soul Matters groups        |
| September 11   | Fall RE begins                         |

|                         |  |
|-------------------------|--|
| September 22            | Newsletter deadline                                      |
| September               | WVTF fall fund drive begins                              |
|                         |  |
|                         |  |
| <b>October</b>          |  |
| Early October           | Directory updated with updated family zones              |
| Early October           | Pledge reminder emails sent                              |
| October 2-9             | YRUU Book Sale   |
| October                 | Registration for Buddy Project                           |
| October 30              | Children's RE: "It's Scary to be Hungry" food collection |
| October 27              | Newsletter deadline                                      |
| October                 | WVTF fall fund drive ends                                |
|                         |  |
|                         |  |
| <b>November</b>         |  |
| Early November          | Buddy Project begins                                     |
| November 5              | Newcomers' Orientation                                   |
| November                | Earth Spirit Sisters full moon & Samhain ritual          |
| November 20             | Mitten Tree  |
| November 23             | Newsletter deadline                                      |
| November 27             | Multigenerational Service (end of Thanksgiving Break)    |
|                         |  |
|                         |  |
| <b>December</b>         |  |
| December                | Buddy Project ends                                       |
| December                | Multigenerational Holiday Service                        |
| December 24             | Christmas Eve service                                    |
| December 25             | Multigenerational Service                                |
| December 24 – January 1 | Staff vacations  |
| December 22             | Newsletter deadline                                      |
|                         |  |
|                         |  |
| <b>January</b>          |  |
| January 1               | Multigenerational Service                                |
| Early January           | Certification of membership numbers sent to UUA          |
| Early January           | Pledge reminder emails sent                              |
| January                 | President-elect convenes nominating committee (LDC)      |
| January 21              | Children's' RE Spring Teacher Training                   |
| January 22              | OWL Parent-Child Orientation                             |
| January                 | Last fall RE class                                       |
| January 26              | Newsletter deadline                                      |
| January                 | Spring RE classes begin                                  |

|                                     |  |
|-------------------------------------|--|
| Mid-January                         | Tax donation statements emailed                                |
|                                     |  |
|                                     |  |
| <b>February</b>                     |  |
| February (2 <sup>nd</sup> Thursday) | Board Meeting: GA delegates selected                           |
| February 23                         | Newsletter deadline  |
| February                            | WVTF Spring Fund Drive begins                                  |
| February 11                         | Annual Auction   |
| February 12                         | Stewardship early bird pledging                                |
|                                     |  |
|                                     |  |
| <b>March</b>                        |  |
| Early March                         | Stewardship Kickoff  |
| March                               | WVTF spring fund drive ends                                    |
| March                               | Earth Spirit Sisters Spring Equinox                            |
| March 23                            | Newsletter deadline  |
|                                     |  |
|                                     |  |
| <b>April</b>                        |  |
| Early April                         | Pledge reminder emails sent                                    |
| April 9                             | Multigenerational Easter Service                               |
| April 22                            | Newcomers Orientation  |
| April 27                            | Newsletter deadline  |
| April                               | Request for annual committee reports sent                      |
|                                     |  |
|                                     |  |
| <b>May</b>                          |  |
| May                                 | Earth Spirit Sisters Beltane Celebration                       |
| May                                 | Staff evaluations DLFD, Administrator, Choir Director, Pianist |
| May 7                               | YRUU Bridging Service  |
| May                                 | Letter about annual meeting emailed to members                 |
| May 21                              | Informational Meeting (1-2 weeks before annual meeting)        |
| May 25                              | Newsletter deadline  |
| May 28                              | Multigenerational Service (Memorial Day Weekend)               |
|                                     |  |
|                                     |  |
| <b>June</b>                         |  |
| June 4                              | Annual Meeting   |
| June                                | Summer RE begins   |
| June 21-25                          | UUA General Assembly, Pittsburgh, PA                           |
| June 22                             | Newsletter deadline  |
| June 30                             | End of fiscal year, pledges due                                |
| June 30                             | Trustees arrange for internal audit of books                   |

|      |                         |
|------|-------------------------|
| June | Membership list updated |
|------|-------------------------|

**Dates for events that are not set at start of year:**

**Annual meeting (Bylaws Article V)**

An Annual Congregational Meeting shall be held each year between March 22 and June 15. The Congregation at this meeting shall elect new officers, adopt the Congregation budget, and conduct other such business as the Board may designate. The President shall serve as Presiding Officer.

The Board shall publicize the time, date, and purpose of any Congregational Meeting by mailing or emailing a notice at Congregation expense to all members at least two weeks in advance of the meeting date.

Not less than one week before a Congregational Meeting, except one called solely for the purpose of an election, the Board shall convene an informational meeting for the Congregation at which issue(s) on the agenda of the upcoming Meeting are presented for discussion. No votes or parliamentary motions shall be entertained at informational meetings.

Annual committee reports are available at the [Annual Meeting Web page](#).