

UUC Board Meeting Minutes
July 14, 2022
(Approved 8/11/22)

In attendance: Nancy Bodenhorn, Fred Piercy, Gene Gardner, Wayne Neu, Laura Robinson, and Rami Steinruck.

Chalice Lighting, Reading (Fred)

Check-in

Nancy called the meeting to order at 7:00 pm. Fred shared a reading. The Board did their check-in.

Review and Accept Agenda - *Approved unanimously.*

Member Forum - *No members were present.*

Approve Consent Agenda

- Minister's Report
- Administrator's Report
- DLFD's Report
- Previous Meeting Minutes

Nancy presented an introduction to the location and use of Board documents on Google Docs for the new members. The Board approved the consent agenda unanimously.

Treasurer's Report

Wayne presented an introduction to the budget documents for new members. He called attention to some adjustments needed in the 2022-23 fiscal year budget entries due to formula problems in certain totals in the spreadsheet and the determination of categorization of some new entries. The board will discuss and vote on these adjustments at the August 2022 meeting after all items (pledges, expenses, etc.) related to the 2021-22 fiscal year budget are closed.

Team Building Activity

Nancy led a team building activity to help members learn a little more about each other.

Old Business

- Covid policy decisions with current data
- Status update on Policy and Procedure Review project
- August 27 Board Retreat Details

The Board reviewed the latest CDC data for Montgomery and surrounding counties. The consensus was no modifications to current policy. The Board decided we should have a notice in the email notifications about the Sunday services reflecting the CDC category of green/yellow/red. When Montgomery County is in yellow, masks will be encouraged at the service. When Montgomery County is in red, masks will be required at the service and coffee will not be served after the service.

The P&P review and updating process, including requesting input from individual committees and groups on specific sections, will continue in the months ahead.

The Board retreat is scheduled for August 27 from 9 am to 3 pm at the clubhouse at the Villas at Peppers Ferry.

New Business

Appoint At-Large Board member for one-year term starting July 1, 2022.

Discuss new members for committees (Committee on Ministries, Leadership Development)

Nancy presented possible candidates for positions for Board discussion. She will contact them and appointments will be approved at the August Meeting.

Upcoming

Next Board Meeting

Newsletter article

Reading for August Meeting

Wayne will write the article for the August newsletter. Rami will bring a reading to the August 11 Board meeting.

The meeting was adjourned at 8:50 pm.

**UUC Board Meeting Agenda
July 14, 2022**

7:00 – 7:15

Chalice Lighting, Reading (Fred Piercy), Check-in

7:15 – 7:20

Review and Accept Agenda

7:20 – 7:30

Member Forum

7:30 – 7:50

Approve Consent Agenda (Google Drive Orientation)

Minister's Report

Administrator's Report

DLFD's Report

Previous Meeting Minutes

7:50 – 8:00

Treasurer's Report

8:00 - 8:20

Team Building Activity

8:20 – 8:40

Old Business

Covid policy decisions with current data

Status update on Policy and Procedure Review project

August 27 Board Retreat Details

8:40 – 8:50

New Business

Appoint At-Large Board member for one-year term starting July 1, 2022.

Discuss new members for committees (Committee on Ministries, Leadership Development)

8:50 - 9:00

Upcoming

Next Board Meeting

Newsletter article

Reading for August Meeting

July 2022 Minister's Report to the Board
Submitted by Rev. Pam Philips

Note: I am still "officially" on vacation, resting up after my time away, and will be back in the office on July 19th. Apologies for this and other reports from staff coming in late. I had made a 2022-23 Folder for the board but accidentally didn't put it in the Board Files Folder.

Leads Worship and Officiates Rites of Passage

I'm grateful for those who have led worship while I was away to General Assembly and vacation—Kimberley Homer, Victoria Taylor (who held space for the GA Sunday worship), and Anna Tulou, who stepped in as worship associate for guest speaker Adam Slate. This Sunday, another seminarian, Brenna Clanton, who is on her way to SUUSI will be leading worship with worship associate Earle Irwin. I will be back in the pulpit the last two Sunday's in July

Provides Pastoral Care and Presence

Jennifer Mercier has been fielding pastoral care calls while I've been away. She contacted me for one need while I was in California, and I was able to provide pastoral care over the phone.

Encourages Spiritual Development for Self and Others

Attending Ministry Days and General Assembly gave me lots of opportunities to attend worship services, which were spiritually enriching. Time at our cabin on a lake in the Columbia River Gorge was also incredibly restorative. It was also a joy to watch Rev. Jamie preach at the UU congregation in Santa Rosa, California.

Witnesses to Social Justice in the Public Square

I attended the NAACP Religious Affairs committee meeting while on vacation.

Leads Administration

I had a quick check in with the new Administrator and Director of Lifespan Faith Development and look forward to our first staff meeting upon my return from vacation.

I'm still waiting to hear back from potential members of the Leadership Development Committee and Committee on Ministries (using the list of names I had run by the board in May).

Serves the Larger Unitarian Universalist Faith

It was a delight to get to participate in the Service of the Living Tradition at General Assembly, albeit briefly. Those of us who received preliminary or final fellowship in the two years we didn't have in-person GA walked up to the stage and received applause to recognize our accomplishment. It was especially good to have our delegation (Nancy, Ellen, and Jamie) joined by Earle Irwin (who happened to be in Portland) in attendance.

UUC delegates will report to the congregation during the Sunday service on July 31st.

Leads the Faith into the Future

Rachel Craine and I are already talking about ways we might get more involvement of children at our water and flower services, and we are planning to bring them back to the sanctuary for the beginning of worship services starting this fall. It will be good to have them with us.

Time away from Blacksburg

August 6th – 15th – Vacation in Washington (including officiating at my niece's wedding!)

Administrator's Report to the Board July 14, 2022

Finding My Groove: It's been a quick and interesting couple weeks without Lisa but I am slowly starting to find my groove. I've been working on getting to a place where the bigger weekly tasks feel comfortable and I am confident doing them. My focus the last couple weeks has been billing/deposits, announcements, and the Sunday Powerpoint. It has been a bit of a struggle keeping up with all the email requests and correspondences that I've been getting. I wholeheartedly appreciate all the patience and grace I've received with this; I am confident that as these larger tasks become more familiar to me they will take less time and I will be able to give more of my attention to other things.

Late Pledge Payments: I will be sending Wayne a list of all those owing over \$100 on their 2021-2022 pledges. As Treasurer, he will send emails asking if they intend to pay or not – and if not, not a problem but just to let us know for our records. Late pledge payments for 21-22 can be credited to 21-22 pledges through July 31 when the books are closed for 21-22. After that, they will be credited to 22-23 pledges in the budget but 21-22 in our contribution software (Powerchurch).

Attendance/Members: I have updated the attendance/membership Google Doc in the Board Resources file for this year.

Change in Newsletter Deadline: I will be attending Floyd Fest July 27 through July 31. I plan to still be able to work some out-of-office for phone calls, emails, and announcements, but the bulk of my work/hours for that week I will have done before I go. I have moved the Newsletter Deadline up from the July 28 to July 24 to make sure I don't have any trouble getting the newsletter done and sent out before the 1st.

DLFD Report to the Board – July 2022

Submitted by Alyssa Short, Member of Interim Lifespan Faith Development Team

Children and Youth Programs:

In-Person RE: Summer RE started on June 12. Both classes are taking place outdoors, weather permitting. We have teachers lined up through the end of summer. The PreK group is engaging in free play on the playground. The K-5 group is following the *Holidays & Holy Days* curriculum, which Brandie adapted to outdoor learning.

Nursery Care: Christina McCuen will serve as our nursery childcare care provider throughout the summer session. Nursery attendance numbers continue to be low, so we are expecting one provider to be enough. If attendance numbers increase, especially with vaccines becoming available to children under 5, Rachel will identify volunteers to serve with Christina or hire a second childcare provider.

Upcoming LFD Programs:

Fall RE: Rachel will begin on July 1 and she is planning to hit the ground running with fall curriculum planning and student recruitment. Rachel will be recruiting teachers for CRE and advisors for YRUU. Dates for the fall program to come.

LFD Staffing:

Staff Transition: Rachel Craine met with Brandie, Sara, Alyssa, and Rev Pam in June to prepare for the staffing transition from the Interim LFD Team to a settled DLFD. Rachel Craine's first day will be July 1.